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Acting Chief, Management Staff

28 July 1960

Chief, Management Analysis Staff (DB/S Area)

Follow-up Report on the Organization  
Office of Logistics

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REF:

- a. Memo for Ch, Mgt/S 441 15 July 58 from D/L, Subject: Establish-  
ment of T/O [redacted]
- b. Memo for DB/S from Ch, Mgt/S 441 29 July 58, Subject: Establish-  
ment of T/O [redacted] O/L, DB/S 38-3956.

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1. This memorandum speaks to an open follow-up in our file on  
DB/S 38-3956, which established the Agency organization and staffing  
in July 1958. Para. 5 contains a recommendation.

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2. In reference a, the Director of Logistics requested approval  
of a T/O (Staffing Complement) of 8 positions<sup>1</sup> to carry out the  
decision of the D/L to establish the [redacted] as an Agency  
installation under the Office of Logistics.<sup>2</sup> In reference b, the Chief,  
Management Staff recommended a) approval of the requested staffing com-  
plement, and b) "an on-site survey by this staff in six months to deter-  
mine the effectiveness of the initial organization, functions, procedures,  
and staffing pattern and to make appropriate recommendations."

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3. In March 1959 Mr. [redacted] of this staff participated  
in a tour of the [redacted] arranged by the Chief, Supply Division.  
Mr. [redacted] reviewed the Agency staffing complement [redacted] and endorsed a reduction then under consideration from 8 to 7 positions.  
Mr. [redacted] also reviewed changes in the structure of the organization  
planned by [redacted] officials. He reported that these changes, confined to  
the non-Agency portion of the staffing complement,<sup>4</sup> were minor in nature  
and were improvements. A summary of these changes is attached (Tab A).

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4. A full "survey" of the [redacted] did not seem to us to be  
in order at the time of Mr. [redacted] visit, and hence was not made.  
We postponed final decision on the need for such a survey pending comple-  
tion of our depth study of the headquarters operations of the Supply

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- 1/ Superstructure to a [redacted] organization T/O of [redacted] positions.
- 2/ PAC Action No. DB/S 1-59, approved 12 February 1959.
- 3/ Later affected by a memorandum request from Director of Logistics  
and 30 July 1959, approved by Ch, Mgt/S 2 Sept 59.
- 4/ and hence requiring approval of the [redacted] organization, subsequently  
obtained.

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Division. O/A. It is now our conclusion that while a full study of the [redacted] might profitably be made at some time, there is no urgency about it when viewed in the light of competing demands, present and projected, on the time of this staff.

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5. I recommend that we drop from further consideration at this time the follow-up survey of the [redacted] proposed in reference b.

Signed

[redacted] 25X1A9a

**ATTACHMENT:**

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Tab A - Changes Made in Organization of [redacted] 27 March 1959.

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**APPROVED:**

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Signed

1 AUG 1960

[redacted] Date

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